

Zone Sheet

Zone:

A room, or part of one — the kitchen · the loft · landing (upstairs) · landing (downstairs) · the garden shed.

- G** Gathered — pulled like with like
- O** Optimised — cut to what you need, gave it its best home
- V** Verified — a quick last look, nothing half-done

Spots are the exact places you sweep — break it right down: top of the wardrobe · left bedside cabinet · under the sofa · coffee-table drawer · the cupboard under the sink · bookcase, shelf by shelf.

#	SPOT	WHAT LIVES HERE (fill in later)	G	O	V
1			☐	☐	☐
2			☐	☐	☐
3			☐	☐	☐
4			☐	☐	☐
5			☐	☐	☐
6			☐	☐	☐
7			☐	☐	☐
8			☐	☐	☐
9			☐	☐	☐
10			☐	☐	☐
11			☐	☐	☐
12			☐	☐	☐

First pass = just list the spots. Leave “what lives here” blank until you’ve gathered — you can’t know the best home until you see what you’ve got. Print one per zone; a tiny zone? Two fit on a page.